Saffron Community Meeting

DATE: **Thursday, 8 March 2018**
TIME: **5:30 pm**
PLACE: **Aylestone Leisure Centre,**
                2 Knighton Lane East,
                Leicester, LE2 6LU

YOUR community. YOUR voice.

Your Ward Councillors are:

Councillor Elly Cutkelvin
Councillor Bill Shelton

Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

Making Meetings Accessible to All

Access – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

Braille / Audio tape / Translation
If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Social Media - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:
- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

1. **INTRODUCTION**

    The Chair will introduce those present and make any necessary announcements.

    The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

2. **APOLOGIES FOR ABSENCE**

3. **ACTION LOG**   **Appendix A**

    Attached for information is the Action Log from the last Saffron Ward community meeting.

4. **COUNCILLORS' REPORT**

    Councillors will provide an update on ward information.

5. **ST MARY'S ALLOTMENT UPDATE**

    There will be an update on the development of St Mary's Allotment.

6. **LEISURE CENTRE INVESTMENT**

    There will be a discussion in investments at leisure centres.

7. **HIGHWAYS AND TRANSPORT**

    There will be a presentation on the Putney Road Scheme.

8. **HOUSING UPDATE**

    An update will be given on Housing works in the Saffron Ward.

9. **CITY WARDEN UPDATE**

    The local City Warden will present information on environmental works within Saffron Ward.

10.   **LOCAL POLICING UPDATE**

Local Police Teams will be present to provide a policing update.

11.   **WARD COMMUNITY BUDGET**

Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.

a) An update will be given on the Ward Community budget; and
b) A list of grant applications submitted for consideration will be announced.

12.   **ANY OTHER BUSINESS**

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information, please contact

Laura Burt (Community Engagement Officer
Phone Number: 0116 454 1876
Email: Laura.Burt@leicester.gov.uk

or

Angie Smith (Democratic Support Officer)
Phone Number: 0116 454 6354
Email Address: angie.smith@leicester.gov.uk

or

www.leicester.gov.uk/communitymeetings